

Northeast Georgia Regional Library System Board of Trustees Meeting

Tuesday, July 27, 2021, 10:00 AM - Rabun County Library Clayton, GA

Present: Rabun County: Jan Timms-Chair, Pat Stueck; Habersham County: Margie Williamson; Stephens County: Billy Chism; White County: Olav Buchel, John Roche-Secretary. Northeast Georgia Regional Library System: Delana Knight-Director.

Absent: Stephens County: Lynn Cox; White County: Bob Duggan, Linda Erbele-Vice-Chair.

Visitors: Dyana C. Banks-Rabun County Library Manager, Robert Knighton-President Rabun County Friends of the Library.

Chair Timms called the meeting to order at 10:15 AM.

Director Knight gave the General Systems Services Report. The Public Service Activity Report showed increases in E-books, program attendance, wireless computer usage and new patron registration. The Technical Services Report showed 8,850 additions and 8,132 discards to the Regional collection. The Region has processed 198 interlibrary loans so far in FY2021.

Director Knight stated Trustee training would be held at the Gainseville Branch of the Hall County Library System on August 17 at 6:00 PM. Assistant State Librarian Ben Carter would conduct the training.

Director Knight stated the Georgia Public Library Service would start in-person Directors meetings again and will attend a Directors meeting in Athens, Georgia September 15-17, 2021.

Director Knight gave an update on building projects in the Region.

-The Stephens County Building Committee met on July 22, 2021 and plan to start fundraising again after stopping during the COVID-19 pandemic.

The building fund balance as of July 30, 2021 was \$184,809.11 at South State Bank.

-The White County Building Committee formed a fundraising committee that met on July 30, 2021 to plan fundraising events for 2022. The White County Library Board approved opening a checking account for any funds raised.

In Unfinished Business Director Knight informed the Board the position of System Support Librarian has been filled. Michael Metzger started on July 6, 2021.

The minutes from the April 27, 2021 meeting were approved with no changes. (Buchel, Stueck).

Director Knight gave the Cumulative FY2021 for the quarter April 1-June 30, 2021. The Region brought in more than was spent. Miscellaneous income includes telecom reimbursement (VoIP, DeepFreeze, LibData), the Toccoa partnership, Toccoa employee health insurance premiums, materials reimbursements and the Georgia Public Library Service broadband reimbursements.

The Region's cash balance as of June 30, 2021 was \$334,371.73 and the Region has a CD at Pinnacle Bank with a balance of \$208,672.44.(Buchel, Stueck).

Director Knight gave the Affiliate Library Quarter 4 Cash Report. All the affiliates are in good shape. (Stueck, Williamson).

The discussion on the Director's 2022 goals was tabled. The Personnel Committee will present at a future meeting.

Director Knight stated the budget needed revision due to increases in grant from the Georgia Public Library System. The salary grant increased by \$2,524, the materials grant increased by \$665 and the System Services Grant increased by \$1,459.(Williamson, Buchel).

Director Knight wanted to revise the current System Services Grant Waiver. The increase in the salary grant of \$2,524 was added to the \$1,587 the Region saved due to the new employee starting on July 6 and not July 1. The two amounts added to the current System Services Grant waiver resulted in a total of \$20,216.55 of salary funds transferred to the system services grant funds.(Stueck, Williamson).

Recommendations from the Affialite Participation Agreement committee and discussions about the Juneteenth holiday were tabled until the October meeting.

The meeting adjourned at 10:52 AM.

Respectfully submitted, John Roche-Secretary